

Working with Visible and Invisible Courses in Moodle

Identifying Course Visibility

Courses in your theme's standard hyperlink color are visible to all. Greyed out courses are invisible to students. There are two methods to change the visibility of the course. We'll begin by showing you how to change the visibility from the category menu. Then we'll show you how to change the visibility from the course page.

The screenshot shows the Moodle course categories page. At the top, there is a dropdown menu for 'Course categories:' set to 'Miscellaneous'. Below this, there is a pagination bar: 'Page: (Previous) 1 2'. A list of courses is displayed, each with a trash icon on the left and an information icon on the right. The course 'Advanced Social Media- Webinar 3' is highlighted with a red box and a red arrow pointing to a red callout box labeled 'Visible Course'. The course 'Test Course' is also highlighted with a red box and a red arrow pointing to a red callout box labeled 'Invisible Course'. The course 'Test Course' is greyed out, while the others are in standard blue text.

Category Page Step 1

To change the visibility status of courses, go to **Administration** and click **Manage this category**.

The screenshot shows the 'Administration' menu for a category. The menu is titled 'Administration' and is expanded to show options for the 'Category: Miscellaneous'. The option 'Manage this category' is highlighted with a red box and a red arrow. Other options in the menu include 'Edit this category', 'Add a sub-category', 'Assign roles', 'Permissions', 'Check permissions', and 'Cohorts'.

Category Page Step 2

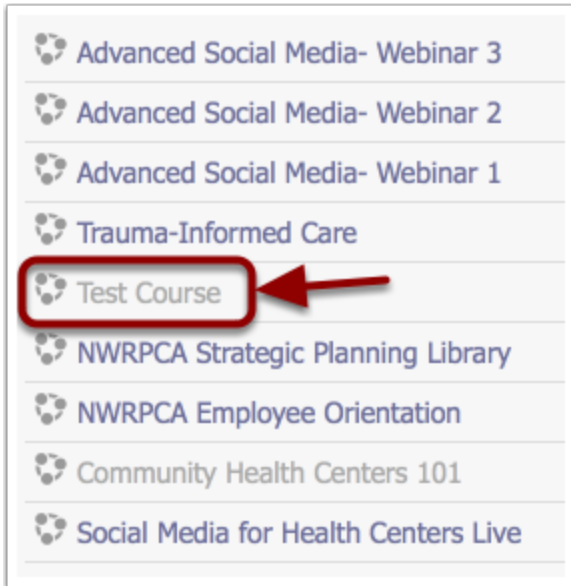
You will see an eye icon in the **Edit** column. Note that greyed out courses have a line through the eye to indicate they are not visible. Simply click the eye once to change the visibility status.

Courses	Edit	Select
Advanced Social Media- Webinar 3	⚙️ 👤 ✕ 👁️ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
Advanced Social Media- Webinar 2	⚙️ 👤 ✕ 👁️ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
Advanced Social Media- Webinar 1	⚙️ 👤 ✕ 👁️ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
Trauma-Informed Care	⚙️ 👤 ✕ 👁️ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
Test Course	⚙️ 👤 ✕ ✕ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
NWRPCA Strategic Planning Library	⚙️ 👤 ✕ 👁️ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
NWRPCA Employee Orientation	⚙️ 👤 ✕ 👁️ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
Community Health Centers 101	⚙️ 👤 ✕ ✕ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>
Social Media for Health Centers Live	⚙️ 👤 ✕ 👁️ 📄 📄 ⬆️ ⬆️	<input type="checkbox"/>

Move selected courses to... ▾

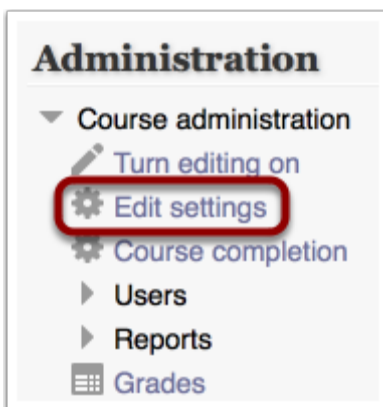
Course Page Step 1

From the category page, click on the name of the course you want to change to get to the course page.



Course Page Step 2

On the course page, go to the **Administration** section and click **Edit Settings**.



Course Page Step 3

In the **General** section, there is an dropdown menu for **Visible**. Click on the dropdown.

Test Course

Home > This is a test > Edit settings > Edit course settings

Edit course settings


► Expand all


General

Course full name

Course short name*

Course category

Visible 


Course start date 

Course ID number

Course Page Step 4

Click **Show**.

Visible

Course start date 

Show

Course Page Step 5

Your course will not be visible to all users.

Visible 