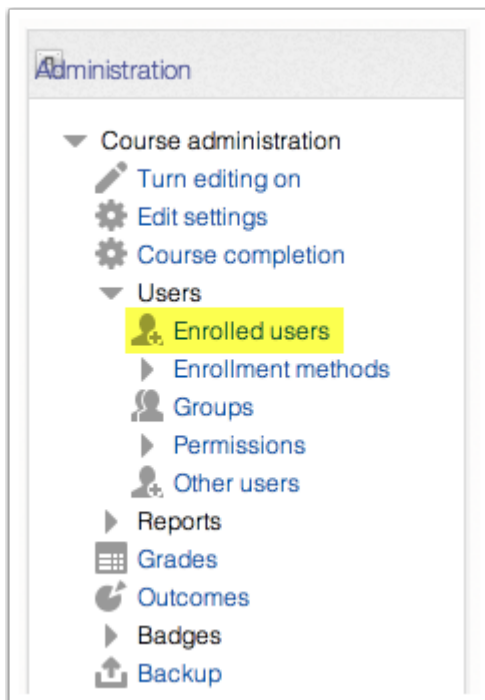


# Moodle: enroll a user or cohort in a course

## Step 1

Log into nwrpca.net/moodle. Navigate to your course. Scroll down to the bottom of the page, and on the left side, select 'Course administration', 'Users, then 'Enrolled users'.



## Step 2

Scroll to the bottom of the screen and select **Enroll users**. The window below will pop up. You can then search for users from the NWRPCA database and enroll them in the course. When you are done hit **Finish Enrolling Users**.

**Enroll users** [X]

Assign roles

▶ Enrollment options

422 users found

1		Fall 2012 fall2012@nwrpca.org	<input type="button" value="Enroll"/>
2		Spring 2012 Conference spring2012@nwrpca.org	<input type="button" value="Enroll"/>
3		Forum 2013 forum2013@nwrpca.org	<input type="button" value="Enroll"/>
4		Spring 2013 spring2013@nwrpca.org	<input type="button" value="Enroll"/>
5		Vanetta Abdellatif vanetta.m.abdellatif@multco.us	<input type="button" value="Enroll"/>
6		Jo Abraham jabraham@healthpointchc.org	<input type="button" value="Enroll"/>
7		MLM Admin mlmadmin@nwrpca.org	<input type="button" value="Enroll"/>
8		NWRPCA Administrator tech@nwrpca.org	<input type="button" value="Enroll"/>